

# Quality Improvement Committees

## New Member Information

### ROLE OF THE CHAIRPERSON

- Works with Child and Family Services support person to set the agenda and arrange for logistics of the meetings
- Runs committee meetings
- Keeps the committee on task and focused on the core mission
- Once recommendations are ready to be made to a region and/or to the state, drafts, signs and sends the letter to the appropriate place(s).
- Strives to facilitate group cohesion in order that the group functions productively and members feel welcomed, valued and acknowledged
- Takes suggestions for new members, helps to keep membership active and recruits representation from diverse community groups.



### COMMONLY USED ACRONYMS

QIC:	Quality Improvement Committee
DHS:	Department of Human Services
DCFS:	Division of Child and Family Services
DJJS or JJS:	Division of Juvenile Justice Services
DSPD:	Division of Services for People with Disabilities
RD:	Region Director
ARD:	Associate Region Director (Assistant to the Region Director)
CSM:	Community Service Manager (Supervisor of Front Line Supervisors)
CWA:	Child Welfare Administrator (also a Supervisor of Front Line Supervisors)
CPS:	Child Protective Services
PSS:	Protective Services Supervision (Court Ordered In-Home Case)
PSC:	Protective Services Counseling (Voluntary In-Home Case)
TAL:	Transition to Adult Living (Assessment, planning, services for youth aged 14 and up)
SAFE:	Not an acronym, but the name of the computer-based information system used by Child and Family Services
HVR:	Health Visit Report
HDR:	Health Data Report
GAL:	Guardian ad Litem
AAG or AG:	Assistant Attorney General
QCR:	Qualitative Case Review
CPR:	Case Process Review
OSR:	Office of Services Review (does the QCR and CPR)
CFSR:	Child and Family Services Review (Federal Review of States' Child Welfare Services)
RFP:	Request for Proposals: an invitation to submit a proposal to provide a specific service.

#### ROLE OF THE CO-CHAIR

- Supports the chairperson
- Serves as a "chairperson-in-training": preparation to step in when chairperson steps down

#### SUBCOMMITTEES

may be formed by a committee when the committee is interested in an area of study that requires more time than the full committee has to devote to the inquiry. Subcommittees can be formed as needed for specific tasks. The larger committee sets timeframes for tasks.

#### QUALITY IMPROVEMENT COMMITTEE LOCATIONS AND INFORMATION

##### Northern Region QIC

Chairperson: Daryl Melton, Co-Chair: Sally Jones  
Committee meets at the Ogden DCFS Office  
4<sup>th</sup> Wednesday of the month  
Contact: Pam Nacario 801.629.5875  
pnacario@utah.gov

##### State QIC

Chairperson: Rick Smith, Co-Chair: Julie Steele  
Committee meets at the Multi-Agency State Office Building  
4<sup>th</sup> Monday of the month  
Contact: Reba Nissen 801.538.4321  
rebanissen@utah.gov

##### Salt Lake Valley Region QIC

Chairperson: Mike Hamblin, Co-Chair: Sharon Graser  
Committee meets at the SLVR TAL Office  
3<sup>rd</sup> Tuesday of the month  
Contact: Marilee Greenland 801.952.4191  
mgreenland@utah.gov

##### Western Region QIC

Chairperson: Wendy Bunnel  
Committee meets at the Provo Regional Center  
3<sup>rd</sup> Tuesday of the month  
Contact: Judy Robertson 801.374.7020  
jlrobert@utah.gov

##### Southwest Region/Sevier County QIC

Chairperson: Karen Payne, Co-Chair: Marissa Douglas  
Committee meets at the Central Utah Counseling Center  
4<sup>th</sup> Wednesday of the month  
Contact: Karen Anderson 435.896.9019  
khatch@utah.gov

##### Eastern Region/Price QIC

Chairperson: Kobi Marchello  
Committee meets at the Price DCFS Office  
3<sup>rd</sup> Thursday of the month  
Contact: Boni Seals 435.636.2371  
bseals@utah.gov

##### Southwest Region/Cedar City QIC

Chairperson: Amber Perkins  
Committee meets at the Southwest DCFS Region Office  
3<sup>rd</sup> Wednesday of the month  
Contact: Destry Maycock 435.421.9118  
destrymaycock@utah.gov

##### Eastern Region/Moab QIC

Chairperson: Geri Winkler  
Committee meets at the Moab DCFS Office  
1<sup>st</sup> Tuesday of the month  
Contact: Sean Sasser 435.260.2472  
sesasser@utah.gov

##### Southwest Region/Washington QIC

Chairperson: Debbie Hofhines  
Committee meets at the St. George DCFS Office  
1<sup>st</sup> Monday of the month  
Contact: Robert Johnson 435.652.2989  
robertjohnson@utah.gov

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